



Bulk Loader

LOAD INFORMATION QUICKLY
ACCURATELY,
AND INEXPENSIVELY

Load information quickly, accurately and inexpensively

Bulk Loader loads documents, URLs, attributes and metadata along with users from all types of applications, storage areas and legacy systems. Load items such as scanned images, database reports, legacy data and bulk conversions from file servers. Text files can be used to specify OpenText Content Server category attributes or basic document system attributes such as owner, creator, location, and version information. This flexible feature set makes it easy to meet your organization's unique needs. Loads Users and Groups as well.

Powerful and easy metadata specification

Metadata as well as user and group data is defined in simple .CSV (comma separated file) format files. This can be as easy as creating an Excel spreadsheet and saving as a .CSV file. CSV is one of the most frequently used file formats and is supported by many applications and utilities. The loader supports multiple metadata files for Content Server 9.x's multiple categories feature and also supports loading the multi-valued attributes.

A key feature of the Bulk Loader is the ability to constantly run in the background

Through the use of a custom Administration page, the application can be set to monitor any number of different "drop-off" directories for incoming documents along with user and group data. This data is then processed and loaded into Content Server automatically. The new "Drag and Drop" feature is great for loading documents from the desktop or from other applications that do not have Content Server API capabilities.

Key Features

- Loads all types of documents, images, and data
- Loads document attributes
- Run in real-time or batch mode
- Add URLs
- Complete log file of load activities provided
Flexible configuration allows for easy error recovery
- "Drag and Drop" interface for easy loading of workstation-based files and hierarchies
- Load Users and Groups. Support for Content Server Domains
- Tuned for high performance
- Simple installation as a Content Server module
- No additional hardware required

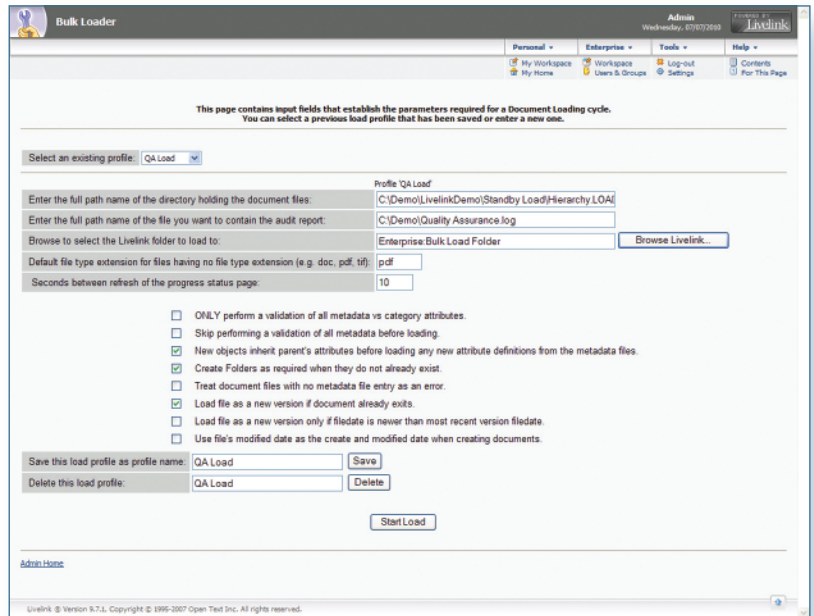
Benefits

Saves Time

Allows for fast and efficient loading of multiple documents and attributes, document libraries, folders, users, and groups at once by using a .CSV file with parameters for fast and efficient loading.

Flexible loading capabilities

Allows for unattended loading, intelligent folder structure creation, and complex attribute defining. Supports users to easily load document versions and history.



Bulk Loader Admin Wednesday, 07/07/2010

This page contains input fields that establish the parameters required for a Document Loading cycle. You can select a previous load profile that has been saved or enter a new one.

Select an existing profile: QA Load

Profile: QA Load

Enter the full path name of the directory holding the document files: C:\Demo\LivelinkDemo\Standby Load\Hierarchy LOA

Enter the full path name of the file you want to contain the audit report: C:\Demo\Quality Assurance.log

Browse to select the Livelink folder to load to: Enterprise Bulk Load Folder [Browse Livelink...](#)

Default file type extension for files having no file type extension (e.g. doc, pdf, tiff): pdf

Seconds between refresh of the progress status page: 10

- ONLY perform a validation of all metadata vs category attributes.
- Skip performing a validation of all metadata before loading.
- New objects inherit parent's attributes before loading any new attribute definitions from the metadata files.
- Create Folders as required when they do not already exist.
- Treat document files with no metadata file entry as an error.
- Load file as a new version if document already exists.
- Load file as a new version only if filedate is newer than most recent version filedate.
- Use file's modified date as the create and modified date when creating documents.

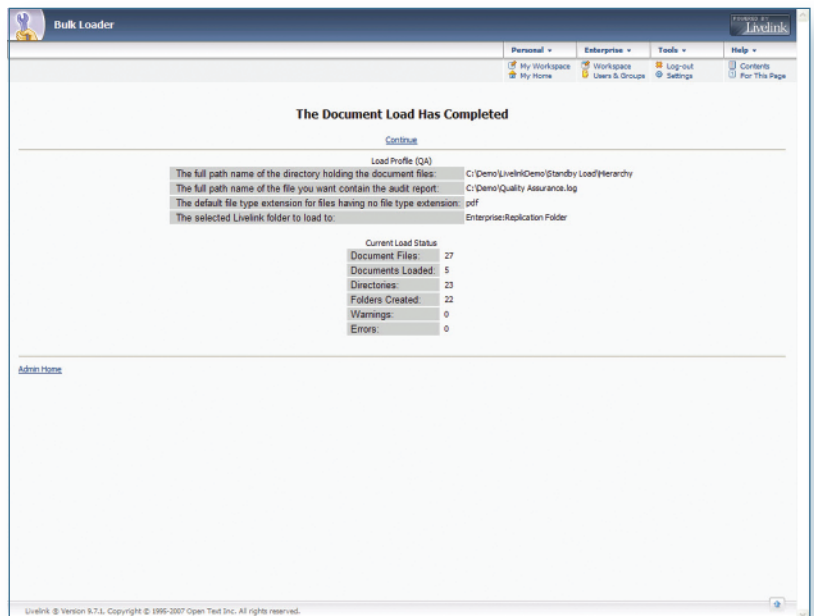
Save this load profile as profile name: QA Load [Save](#)

Delete this load profile: QA Load [Delete](#)

[Start Load](#)

[Admin Home](#)

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The Document Load Has Completed

[Continue](#)

Load Profile (QA)

The full path name of the directory holding the document files: C:\Demo\LivelinkDemo\Standby Load\Hierarchy

The full path name of the file you want to contain the audit report: C:\Demo\Quality Assurance.log

The default file type extension for files having no file type extension: pdf

The selected Livelink folder to load to: Enterprise\Replication Folder

Current Load Status	
Document Files:	27
Documents Loaded:	5
Directories:	23
Folders Created:	22
Warnings:	0
Errors:	0

[Admin Home](#)

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Specifications

Browsers	All standard browsers
Servers	Content Server 9.7 - 10.x
Databases	Oracle® SQL*Server®

Synergy, Inc. has offices located in La Jolla, CA, USA | Vaughan, ON, Canada

For inquiries: Phone: +1-858-779-9642 • Fax: +1-630-556-0698 • Email: info@synergy.com • www.synergy.com