



## MANAGE CONTENT WITH AN INTUITIVE DRAG & DROP DESKTOP APPLICATION

### Desktop Application to Manage Content and Metadata

Director is a **desktop application** with an intuitive drag and drop user interface that focuses on data moving, metadata management, bulk operations (document export, import, copy, etc.), permissions management, and reporting. Users can connect to one or more Content Server instances to perform operations such as export, import, copy and move of documents between Local or Network file system and Content Server.

### Empower Content Managers

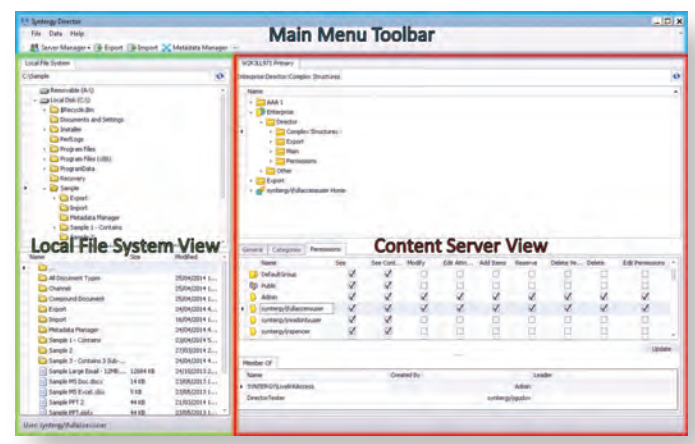
Do you have limited IT resources to keep Content Server organized? Distribute the workload to Content Managers with appropriate permissions to manage content and metadata.

### Manage Content in the Cloud

Ready to migrate to the OpenText Cloud? Users can easily migrate data from the local file system to the OpenText Cloud via simple **drag & drop** operations. Simply connect to a Cloud server and copy data in either direction. No module installation required.

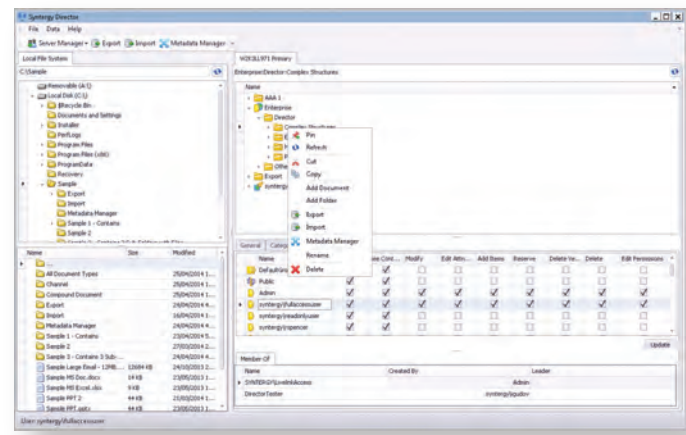
### Key Features

- Manage one or more Content Server instances from a centralized location
- Drag & Drop enabled interface
- Manage metadata by adding and updating category and attribute values
- Export data (including metadata and versions) from Content Server to the local file system
- Import files from a file system or network share while enriching the data with categories and attributes
- Runs on 32 and 64 bit OS



Simple and intuitive user interface with drag/drop capabilities

The most common actions are available via context menus



## Benefits

### Search

Improves document find-ability, search, accessibility and navigation

### Organize

Reorganize content as you improve your Information Architecture

### Save Time

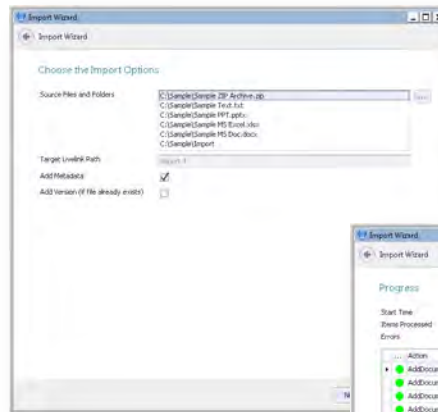
Reduces the time IT or Content Server administrators spend classifying and organizing documents

### Cloud

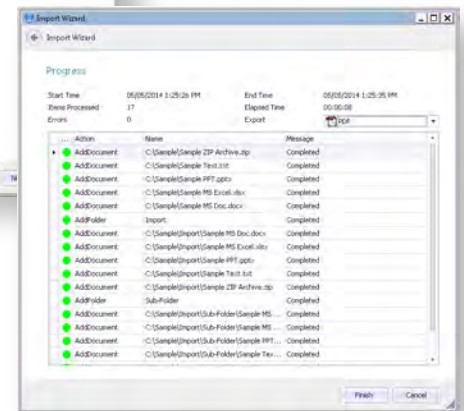
Supports cloud environments such as OpenText Cloud

### Convenience

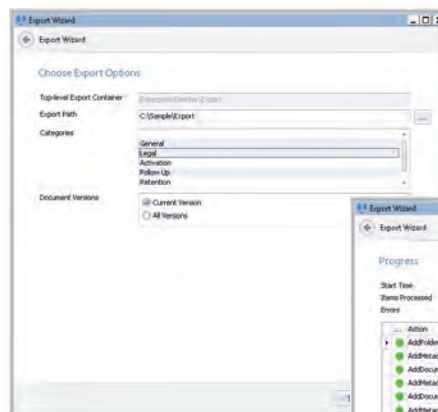
All features are available from the convenience of a desktop application. No Content Server modules to install



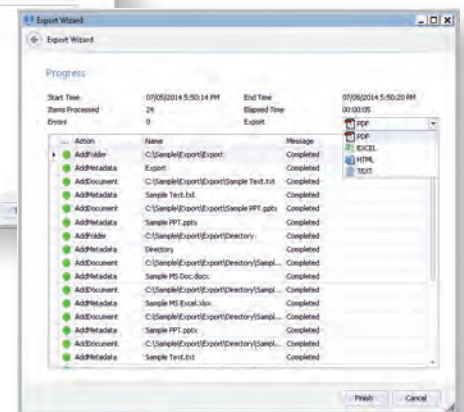
Ability to import content via drag/drop and apply Categories and Attributes



Simple progress screen provides instant user feedback with export capabilities



Easily export content to your local desktop



Monitor the export progress

## Specifications

|                                   |   |
|-----------------------------------|---|
| <b>Operating Systems (Client)</b> | Windows 8<br>Windows 7<br>Windows Vista<br>Windows XP<br>Windows Server 2012<br>Windows Server 2008 |
| <b>Servers</b>                    | Content Server 9.7.1<br>Content Server 10.x   |